

**Minutes of the Meeting of of Disserth & Trecoed Community Council on 12th June 2018
commencing at 7.00pm in St John's Room, Cwmbach**

Present: Cllr M Pleszkan, H Harwood, G Price, D Morgan, S Richardson

Apologies: Cllr P Deakin

DT 39/18 Minutes

The minutes of the Annual meeting held on 8th May were approved and signed.

DT 40/18 Minutes

The minutes of the meeting held on 8th May 2018 were confirmed and signed.

DT 42/18 Information from Minutes

a) Pot Holes New Road

Cllr Morgan mentioned that there are still potholes along this route in particular by Cilgynfydd.

Resolved: Clerk to contact Cty Cllr Williams with regard to these

b) Fallen Trees – Caerwnon Lane

Cllr Pleszkan confirmed that these had not been removed.

Resolved: Clerk to contact Cty Cllr Williams to ask that these be removed as a matter of urgency.

DT 43/18 Chairman's Briefing Notes

a) Human Resources Committee

The Chair introduced this item with a suggestion for the Council to form a Human Resources Committee and develop a Contract, Job Description and Personal Spec for the role of Clerk. He also introduced the idea of annual Appraisals. This up for discussion amongst members.

Resolved: to form a Human Resources Committee comprising of 3 members, the Chair, Vice Chair and immediate past Chair. These will then work through the paperwork provided by the Clerk with regard to the above for presentation to the Council.

b) IT System Recommendation

The Chair was concerned that the Council does not have any of its own IT equipment. He therefore proposed the following:

Purchase of fully loaded Laptop – approx. £500

Commercial Anti-Virus Software – approx. £29 annually

Cloud Storage – approx. £10 per month

Latest Version of Microsoft Office – approx. £78 annually.

Members discussed these matters at length and generally agreed that the Council should have its own equipment for use by the Clerk. There were concerns with regard to the access of Cloud storage for up to 3 members and this was not well received, the majority of members felt this should be for emergency access only.

Resolved: to purchase a laptop, anti-virus software, Microsoft Office at the moment. The Clerk and Chair to look into the Cloud storage element for the next meeting.

c) Website Advertising – Income Generation

The Chair had looked at the website and had noticed that there was an amount of commercial advertising on there which does not generate any income for the Council. He felt income generated could be given out as grant funding to support the existing budget.

Members felt that the items on the website are for information purposes and were not advertising.

Resolved: to leave this matter as is.

DT 44/18

Correspondence

a) Men’s Shed – Grant Application

Cllr Harwood declared an interest in this application and left the room whilst discussions took place.

Application towards the cost of purchasing a dust extractor. Response to questions from previous meeting.

The cost of the unit is £169.99 for the extractor and £14.99 for a pack of spare bags totalling **£184.98**

The Men’s Shed is a global concept started in Australia approximately 12 years ago, the Llan’odod shed rents the workshop from ACE and is totally independent from it. There is currently no balance sheet available as one is being compiled. There are currently 4 members who attend on a regular basis (out of 6) who live within Disserth and Trecoed Parish.

Resolved: to award a grant of £185 to purchase this equipment.

b) Bulth Wells Community Support

Invitation to AGM.

Resolved: Cllr Richardson will attend if available.

DT 45/18

Planning Applications

a) **HEDG/2018/0003** Remove Hedgerows as required by the Hedgerow Regulations 1997 in respect of: Removal of 254m of hedgerow at Lower Gaufron Farm House, Howey.

Resolved: to object to this application due to the impact this will have on the wildlife, flora and fauna and the impact on the landscape.

DT 46/18

Finances

a) **One Voice Wales – Code of Conduct Training - £80 – approved.**

DT 47/18

County Councillors Report

None

DT 48/18

Public Questions

None

Information

a) Old A470

It was mentioned that there is a triangle of trees along the old A470 which is causing an obstruction to vision for vehicles.

Resolved: to ask Cty Cllr Williams to look into this matter.

b) Howey Village – Overhanging Trees

Cllr Price brought up the issue of overhanging trees and bushes at Highfield in Howey Village. He also mentioned the historical issue of the fallen wall.

Resolved: to contact Cty Cllr Williams to ask for an immediate update on the issue with the wall and to ask him to arrange for the over grown trees and bushes on the bank to be cut back.

c) Standing Orders

NALC have issued new Model Standing Orders. Members were circulated a copy of these for discussion at the next meeting.