

# **Disserth & Trecoed Community Council**

## **Grant Aid Procedure**

### **Introduction**

Disserth and Trecoed Community Council sets aside an amount in its budget each year to enable it to give small grants to local organisations. The Council considers such grants at Full Council Meetings each month.

### **Who can apply for a Grant**

Any organisation or individual may apply for a grant, however any grant application must relate to activities carried out by a local organisation or individual for the benefit of people living in Disserth and Trecoed.

### **How do you apply for a Grant?**

Applications must be in writing to the Community Council Clerk and include a set of accounts (if available) or a statement of assets. Such applications must be with the Community Council Clerk by the Tuesday before the Full Council Meeting at which it is to be considered.

### **When do the Council set its budget?**

The Community Council sets its budget for the forthcoming financial year (1<sup>st</sup> April – 31<sup>st</sup> March) during early December. Anyone wishing to apply for specific grant funding must provide a written application accompanied by the most recent accounts to the Clerk by the 30<sup>th</sup> November in any year. These applications will then be considered by the Full Council at its Finance Meeting in December.

### **Donation**

The Community Council will also consider a donation towards a charitable organisation or to benefit a cause requested by a group or single person providing the amount does not exceed £100. There will be no requirement for accounts to be submitted.

Donations and grants for retrospective events, will not be considered.

**Adopted - 12<sup>th</sup> March 2013**

**This Procedure will be reviewed annually in March.**